

**By proceeding with computer use, you agree to this policy. If not, please log off.**

**Chester C. Corbin Public Library  
Computer Services and Internet Acceptable Use Policy**

**Purpose Statement**

The Chester C. Corbin Public Library provides access to the Internet and other computer resources as a means of expanding the amount of information available to the community. All Internet resources accessible through the Library are provided equally to all users, with the understanding that it is the individual user's responsibility to demonstrate judgment, respect for others, and appropriate conduct while using library resources and facilities.

Internet computers will not be used by anyone, including minors, for illegal activity, to access illegal materials, or to access materials that by local community standards would be considered obscene. Library employees are authorized to take prompt and appropriate actions to enforce the Rules of Conduct, and/or to prohibit use by persons who fail to comply with the Internet Acceptable Use Policy as stated or implied herein. Parents are responsible for their children's use of the Library's resources and facilities. Parents who believe that their children cannot responsibly use the Library's Internet access or other computer resources are asked to monitor their children's use.

**Rules of Conduct**

1. Internet computers will not be used for illegal activity, to access illegal materials, or to access materials that by local community standards would be considered obscene (as defined by section 1460 of Title 18, US code), child pornography (as defined in section 2256 of Title 18, US code), or harmful to minors\*.
2. Transmission of inappropriate material (as defined above) via the Internet, electronic mail, "chat rooms", or other forms of direct electronic communications is prohibited.
3. Installation, downloading, or modification of software is prohibited. Downloading to the library's hard drives is not allowed. Users are encouraged to download to a personal disk, which must be virus-free. Users will respect copyright laws and licensing agreements.
4. Users will not attempt to gain unauthorized access to restricted files or networks, or to damage or modify computer equipment or software.
5. Prompt payment is required by users who incur charges for printing or other authorized fees. There is a printing fee of \$.10 per page.
6. Users must register to use the Internet and agree to abide by the library's policies and procedures. Minors will need a parent or guardian's consent. Access is limited to three 30 minute sessions per day, unless otherwise authorized by the librarian on duty.
7. Users will respect the privacy of other users, and will refrain from attempting to view or read material being used by others.
8. Unauthorized disclosure, use, or dissemination of personal information is prohibited.
9. By mutual agreement, two or more persons may share one access session as long as their behavior or conversation does not disturb other users or Library staff.

**Termination or Prohibition of User Access**

When Library employees believe that the user has failed to comply with the Internet Acceptable Use Policy and/or the Rules of Conduct, they are authorized to terminate any user's access session. The staff is also authorized to prohibit a user from subsequent access sessions for at least one month. Repeated violations of this may result in the offender being indefinitely barred from Internet access from the Library.

Internet users whose access session has been terminated or prohibited will be given the opportunity to protest the action and/or request that Internet access privileges be reinstated through a written request to the Library Director. The Director will have 45 days to respond.

## **Training**

Due to other work responsibilities, staff members are unable to assist users with extensive research or provide detailed personal instructions. Library staff will provide a brief overview of the library's computer resources as time allows.

## **Disclaimer**

The Chester C. Corbin Public Library Board of Trustees, the Library staff, and the Town of Webster are not liable for any negative consequences that may result from using the Library's computer resources. The library is not responsible for any damage to users' disks caused by viruses or any other software or hardware resident on the library's computers.

*\* The term "harmful to minors" is defined by the Children's Internet Protection Act as any picture, image, graphic image file, or other visual depiction that (1) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (2) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual conduct (as defined in section 2246 of title 18, US code), actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and (3) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.*